



EMORY
UNIVERSITY

Office for Clinical Research

Date: August 9, 2013

To: Subject: New Study Submission Form Available On OCR Web Site

Dear Emory University Research Community,

We have updated the OCR Study Submission Form to address how the study is being operationalized, and reduce the number of clarifying questions from OCR. Our goal is to improve turnaround times for budget and PRA development to allow you to start enrolling subjects sooner. To this end, it is important that you answer each of the questions on the form. The new form is available on the OCR web site at <http://www.ocr.emory.edu> under the "Forms" tab at the top of the screen.

In addition, we are requesting your first draft of the Emory consent instead of the sponsor's consent, and a final protocol instead of a draft protocol. These documents will decrease the amount of extra work needed to update the budget and PRA with each new or final version. To further decrease turnaround times, please remember to submit the study to OCR when you are submitting the study in eIRB. And if applicable, submit through EPEX so OSP can also begin working on the contract. *[Studies which do not require submission in EPEX can be submitted to OCR@emory.edu, e.g. internally funded or JIT studies.]*

We hope these changes will improve the quality and efficiency of our budget and PRA development process. If you have any questions; please contact Pam Terry or Sheila O'Neal at OCR@emory.edu. As always, we wish you the best in your research endeavors.

Sincerely,

Office for Clinical Research