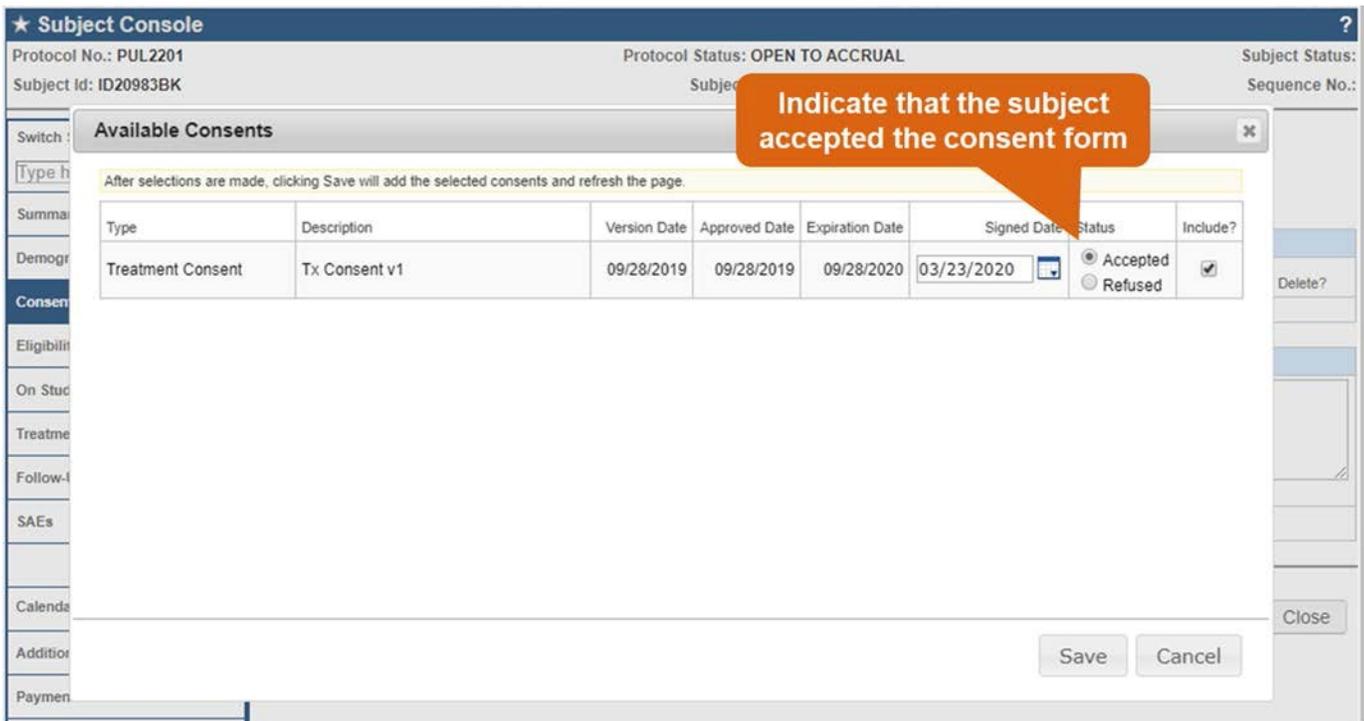


Consent A Subject

Description: Study subjects are registered to protocols in OnCore to facilitate subject visit tracking, sponsor invoicing, and enrollment reporting. As the subject progresses through the study, the subject's study status must be updated as applicable.

UPDATE THE CONSENT TAB

1. If you are not already in the subject's record,
 - Navigate to **Menu > Subjects > CRA Console**
 - Select your protocol
 - Click on the blue hyperlink [MRN](#) of your subject.
2. Click on the **Consent** vertical tab. *Click [Update] if needed.*
3. The Existing Consents section will list signed consent forms for this subject. To see multiple consents select the **[+]** symbol. The drop-down list will show all consents for a particular protocol.
4. Enter the consent signed date.
5. Select the status.
6. Click **[Save]**.



★ Subject Console

Protocol No.: PUL2201 Protocol Status: OPEN TO ACCRUAL Subject Status: ?

Subject Id: ID20983BK Subject Sequence No.:

Switch: Available Consents

After selections are made, clicking Save will add the selected consents and refresh the page.

Type	Description	Version Date	Approved Date	Expiration Date	Signed Date	Status	Include?
Treatment Consent	Tx Consent v1	09/28/2019	09/28/2019	09/28/2020	03/23/2020	<input checked="" type="radio"/> Accepted <input type="radio"/> Refused	<input checked="" type="checkbox"/>

Buttons: Save, Cancel, Close

Callout: Indicate that the subject accepted the consent form

Need Help? Submit a [Service Now Ticket](#)

Consent A Subject

7. The Other Consent Status table records comments related to consent information, consents being refused or waived or withdrawn, and re-consents when a minor subject has reached the legal age.
8. Click [Close].



- *If you do not see a consent to select, please ensure that you have uploaded the current **Approval Letter and Informed Consent Document** into eIRB.*
- *If the IRB of record is an EXTERNAL IRB please follow the instructions below:*
 1. *Upload the external approval letter and the approved ICFs in eIRB as a "Comment" for documentation and auditing purposes.*
 2. *Submit a [Service Now Ticket](#), Research Informatics will upload the ICF into OnCore.*

NOTE: You will not be able to consent a subject if a protocol has the status of Closed to Accrual or Suspended, unless the Signed Date for the consent falls within the time period of when the protocol has the status of Open to Accrual. *Submit a [Service Now Ticket](#) if you experience any issues.*